

Jasmine Poole

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Work Experience

Summer Intern- Envision Creates

May 2025-August 2025

- Made changes and maintained Designer Series website
- Figma sitemapped corporate website
- Photographed company's installations

OCADu Copy + Print Services Student Monitor September 2024-Present

- Ensure accuracy and completeness of orders submitted by students
- Operate and manage various printing equipment, including standard laser printers, Inkjet printers, wide-format laser printers, and vinyl printing systems.
- Binding and finishing, like coil and saddle-stitch binding
- Maintain high standards of print quality and troubleshoot technical issues across multiple printing and finishing processes.

Sales Associate- Weekend Characters October 2023-Present

- Open and close the store, make sure things are restocked and organized
- Greet and help customers with sizing and questions
- Inform customers about the animation studio and what we do

Summer Sales Associate- Dancewear Centre May 2024-August 2024

- Restocked floor with required sizes
- Greeted and helped customers with size, fitting and change room requirements. Also helped fit dance shoes
- Unpacked and organized warehouse stock
- Dealt with card machines and money during cash-outs

Summer Sales Associate- Oak + Fort May 2023-August 2023

- Restocked floor with required sizes
- Greeted and helped customers with size, fitting and change room requirements
- Dealt with card machines and money during cash-outs

Education

OCADu, BDes

September 2022-Present
Graphic Design and Photography

Earl Haig Secondary School, OSSD

September 2018-June 2022
- Honour roll grades 9-12

Technical Skills

- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- Adobe After Effects
- Adobe Premiere Pro
- Microsoft MS
- HTML and CSS
- Blender
- Figma Sitemapping/Wireframing
- Saddlestitch Binding
- Laser Cutting/Vinyl Installation

Soft Skills

- Fast Learner
- Teamwork
- Willingness to adapt to new situations
- Communicating well with clients

Interests

- Graphic Design
- Printing + publications
- Photography (digital + analog)
- Traveling

Reference Upon Request